



CANDLEWOOD LAKE AUTHORITY

Member Municipalities: Brookfield • Danbury • New Fairfield • New Milford • Sherman

PO BOX 37 • SHERMAN, CT 06784 • P (860) 354-6928 • F (860) 350-5611

Minutes of CLA Regular Meeting Wednesday, April 12, 2023 - 7:00PM via ZOOM

ATTENDING:

P. Schaer (7:11)	Sherman
D. Cushnie	Sherman
M. O'Connor	Sherman
B. Licht	New Fairfield
J. Main	New Fairfield
M. Gaffey	Brookfield
B. Lohan	Brookfield
C. Robinson	Danbury
D. Rosemark	Danbury
M. Toussaint (7:04)	New Milford
J. Wodarski	New Milford

ABSENT:

J. Archer	New Fairfield
W. Meikle	Brookfield
E. Siergiej	Danbury
S. Kluge	New Milford

M. Howarth, Executive Director
N. Stalter, Director of Ecology and Environmental Science
D. Wright, Administrative Coordinator
M. Gasperino, Operations Manager

Recorder: D. Wright

Guests: 2

Chairman, Marianne Gaffey called the meeting to order at 7:01pm.

PUBLIC COMMENT

none

CONSENT AGENDA

Bill Lohan made a motion to approve the consent agenda, seconded by Jeff Main with all voting in favor.

Marianne Gaffey made a motion to approve moving the Marine Patrol report to a subset of Public Safety seconded by Chris Robinson, with all voting in favor.

Mark Toussaint joined (7:04)

TREASURER's REPORT (Bill Lohan)

Bill noted that we are in good shape. One open item is we will be meeting in early May with the bank to see what the bank can do to ensure FDIC coverage for all of our accounts or if we need to consider alternatives.

REVIEW OF CURRENT PROJECTS (Marianne Gaffey)

Marianne discussed some planned projects. Given that we presented a conservative budget to the towns, we identified which grant money and donated funds we have available to complete projects that committee representatives identified that weren't part of our budget. The list of those is included in these minutes.

Phyllis Schaer joined 7:11

Mark discussed purchasing tablets for the three patrol boats and one for the science boat. The Marine Patrol is currently handwriting their daily activity reports and then they need to enter the reports into the computer later which is double the work. Tablets on the boats would allow them to streamline that process by entering the reports directly into the tablets on the boat. There is also a docking station for a tablet which is being proposed for the current boat in production. We are working with our IT company so the Marine Patrol can utilize a SAAS solution that allows them to enter the data and the data would be sent to a database which would cut down on the time it takes to create stats and reports. We are in the initial phases on how to get that. We have the funds in the donated money that Marianne discussed but we will make a capital request and then it will be reimbursed from those donations. The docking station is projected to be absorbed by some other costs savings in the second silver ships build. We will also approach donors for funding of this project. Mark mentioned we do not have the costs for IT solution yet but we will be sure to have that information before proceeding.

Bill Lohan made a motion to approve the purchase of these four tablets and one docking station for an amount not to exceed \$9,000.00. Marianne seconded the motion with all voting in favor.

PUBLIC SAFETY (Bill Licht)

Bill noted the discussions with DEEP and Colonel Lewis over the past two years regarding the state of the MOA which were fruitful. Officers are on track to be recertified; three candidates are going through training. Nick does not have concerns at this time regarding proper shift coverage in spite of losing POST-certified officers. The DEEP explained the reasons why POST-certified lake patrol officers cannot carry firearms. DEEP will be appointing our officers in a timely fashion.

EQUIPMENT & FACILITIES (Doug Cushnie)

The ARK went into the water yesterday after being repaired. State buoys went into the water today along with some of the speed buoys. Docks will be going in soon as the warm weather is moving things along.

PUBLIC AWARENESS (Neil Stalter)

The Clean Up is moving ahead for May 20th. We will begin posting on social media and the sign-up forms will be posted on the website. Signage is being updated for boat launches. New Fairfield Earth day is April 22 and the Sherman's earth day is May 6, the CLA will be at both events. Seed packets and homeowner guides will be handed out. Magnets are in and ready for distribution.

WATERSHED MANAGEMENT (Neil Stalter)

Neil mentioned we established a relationship with UConn in Storrs to process water analyses this year. UConn will be able to handle the volume of samples we will need analyzed. The quote provided seems to provide substantial savings of nearly \$500 per sampling event. There will be a meeting with DEEP boating and fisheries regarding the grass carp and enclosure experiment next week and we are hoping to have enclosures in next month. Funding from First Light grant will fund this project. DEEP fisheries are scheduling a pilot removal of grass carp April 26 or 28 to assess their strategy for potentially removing carp and how effective their methods might be. They will also be gathering information on the carp including how big and how old they are. Neil will join them for a day to see the process. Neil requested a cap of 100 fish but DEEP requested 150 which is less than 2% of what were stocked. Lake stewards are up and ready to go and we are changing signage on zebra mussels. Doug Cushnie mentioned that he began the permitted goose egg process.

ADJOURN

*Marianne Gaffey made a motion to adjourn the meeting, seconded by **Phyllis Schaer** with all voting in favor.*

The meeting adjourned at 7:40 pm.

Respectfully submitted,

Martin O'Connor / dw

Martin O'Connor, Secretary

Dee Wright, Administrative Coordinator

These minutes are not considered official until they have been approved at the next regularly scheduled meeting of the Candlewood Lake Authority.



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Chair Report April 12, 2023

Public Safety

Representatives from the Public Safety Committee, the Marine Patrol, BOD members and Mark met with representatives from DEEP to review some of the significant issues and concerns going into the boating season. We later had a follow-up meeting with the Deputy Commissioner, members of DEEP and Representative Callahan to clarify some of our questions. Mark will provide more specifics on these meetings and the next steps.

Projects

The 2023-2024 proposed CLA Budget is very conservative, and some projects and purchases were delayed as a result. On March 16, Mark, Neil and I met with the Chair or a representative of each Committee to review funds available from existing grants, possible grant opportunities and how we might be able to fund some projects or programs requested by the committees.

I will review the grant monies available and the proposed projects at the BOD meeting.

Administrative Assistant

Welcome Dee – we are thrilled to welcome Dee to the CLA, you can “meet” her on the zoom call for the BOD meeting.

Marianne Gaffey
Chair, Candlewood Lake Authority



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April 12, 2023
Executive Director
Mark Howarth

Monthly Report

- I'm happy to welcome Dee to the CLA. As our new administrative coordinator, Dee will have many roles here, including helping to keep the CLA and our office on track and running smoothly. She has been learning a lot about the CLA and how things work, and she has already had a positive impact here. We are looking forward to her continued success with the CLA.
- Neil and I met with Brian, Lauren and Michael at FirstLight. Brian and Lauren wanted to introduce Michael to us. Michael is their Land and Shoreline Management Specialist, and a recent addition to FirstLight's Land Management Team. We are looking forward to working collaboratively with Michael on shoreline topics.
- The CLA is planning on attending two Earth Day celebrations this year. The first will be in New Fairfield, on Earth Day April 22nd. Please stop by and see us at our table at the event. The second will be on May 6th in Sherman and we hope to see you there too. We look forward to interacting with the public and handing out our new native wildflower seed packets and of course our 2023 magnets.
- We are starting the planning process for the lake clean up, planned for May 20th. Look for our sign-up sheets to bring your boat and crew out on the lake that morning for the event, to collect debris, and then join us for lunch after. Details will be shared through our social media and our website.
- We met with our IT company on March 16th to continue to upgrade our IT systems and discuss ways we can leverage IT to improve our workflow and efficiency. One project we are currently working on is to move the Marine Patrol to a system where they can complete reports on the Marine Patrol boats, via dedicated tablets, to avoid having to hand write the information while on the water and then enter that same information into a computer later.

- I attended the Technical Committee Meeting with Neil that FirstLight hosted and discussed next winter's drawdown plans as well as the vegetation in the lake. Thank you to Neil for representing the CLA and expressing our environmental objectives so well.
- We have been working closely with DEEP and the DEEP EnCon Police to resolve some challenges leading into this season. The first was finding training dates for our returning officers in order to allow all officers to complete recertification. I am pleased to report that DEEP worked with us to find dates to allow for each returning officer to attend. The second topic we have been in discussions with DEEP about are POST certified officers and the status change regarding their ability to carry their sidearm if they chose to work as a Lake Patrol Officer for the CLA this summer. While their inability to carry now is unfortunate, we appreciate DEEP and DEEP EnCon meeting with us to explain how this development came about and we understand that this is how it has to be given the present arrangement. We look forward to continuing to work internally, with DEEP and others to further the important public safety initiatives of the CLA, for the benefit of all who chose to recreate on the lake.
- We have begun a number of exciting new initiatives here at the CLA, made possibly by some generous donations. We will be covering those in depth in the meeting and look forward to sharing those with all of you.

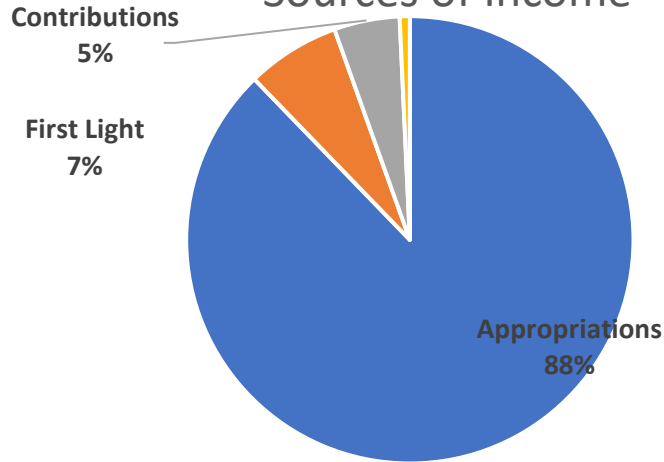
Finance Committee Financial Reporting March 2023



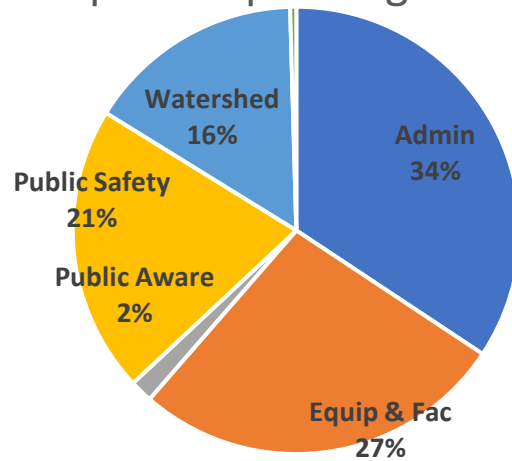
Income & Expense Overview

Results thru March 2023

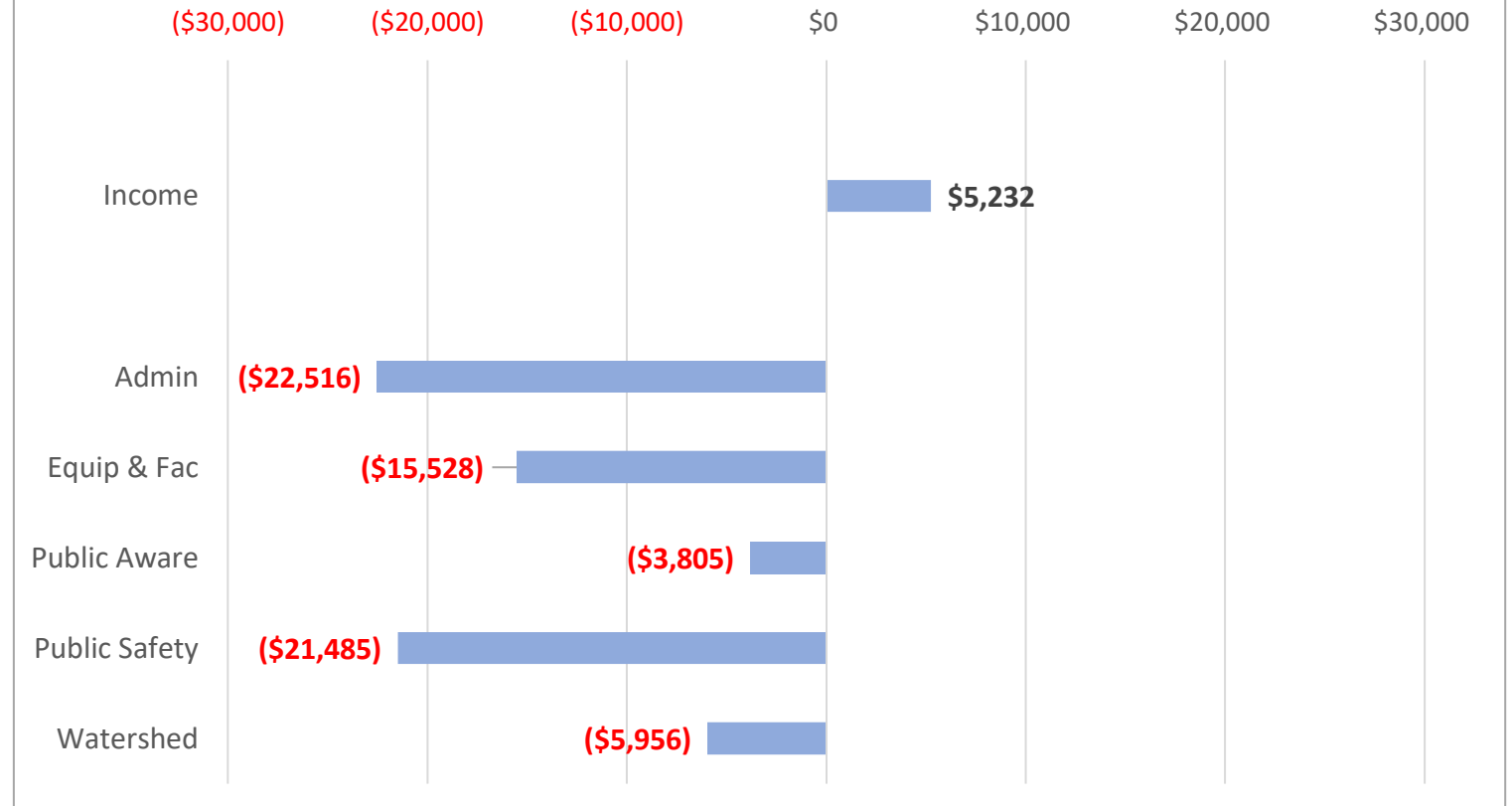
Sources of Income



Expense Spending Profile



Over / (Under) Budget Performance



Operational Income & Expense Summary

Results thru March 2023

YTD Mar 2023	YTD Budget	YTD Actual	O / (U) YTD Budget	% of YTD Budget	FY Budget	FY Forecast	O / (U) FY Budget	% of FY Budget
Income	\$733,875	\$739,107	\$5,232	101%	\$752,450	\$757,682	\$5,232	101%
<u>Expenses</u>								
Administration	\$201,011	\$178,855	(\$22,156)	89%	\$254,560	\$232,404	(\$22,156)	91%
Equipment & Facilities	\$156,634	\$141,106	(\$15,528)	90%	\$177,412	\$161,884	(\$15,528)	91%
Public Awareness	\$12,300	\$8,495	(\$3,805)	69%	\$15,500	\$11,695	(\$3,805)	75%
Public Safety	\$129,758	\$108,273	(\$21,485)	83%	\$176,569	\$155,084	(\$21,485)	88%
Watershed Management	\$88,039	\$82,084	(\$5,956)	93%	\$118,909	\$112,953	(\$5,956)	95%
Total Expense	\$587,743	\$518,812	(\$68,931)	88%	\$742,950	\$674,019	(\$68,931)	91%
Other Income/Expense (net)	\$12,175	(\$2,312)	(\$14,487)		\$5,500	(\$8,987)	(\$14,487)	
Operating Surplus/(Deficit)	\$158,307	\$217,982	\$59,675	-	\$15,000	\$74,675	\$59,675	-

* Accrual Basis Accounting

Key Drivers of the deltas to Budget



INCOME: On Budget with Contributions & Donations and Misc Income above Budget.



EXPENSES: YTD All Committees well below Budget.



ADMINISTRATION: Above Budget Technology Hardware & Services more than offset by under Budget Insurance, Payroll Taxes, Admin Wages, Workers Comp and Admin Fringe Benefits.



EQUIPMENT & FACILITIES: Above Budget Work Boats offset by under Budget Ops Mgr Fringe Benefits, Vehicle, Sherman Base Repairs, and Buoy Maintenance.

PUBLIC AWARENESS: YTD under Budget.



PUBLIC SAFETY: Above Budget Admin Lake Patrol Wages and Gas & Oil offset by under Budget Lake Patrol Wages on Water, Insurance, Uniforms, Lake Patrol Wages Off Water and Training.



WATERSHED MANAGEMENT: Above Budget Travel offset by Professional Development, Cyanobacteria Testing and Lake & Stream Monitoring.



Governmental Budgetary Summary

Results thru March 2023

Profit & Loss Budget Performance				04/12/2023				
March 2023				Accrual Basis				
				Jul '22 - Mar 23	Annual Budget	YTD Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
	Total Income			739,106.63	752,450.00	733,875.00	5,231.63	100.71%
	Gross Profit			739,106.63	752,450.00	733,875.00	5,231.63	100.71%
	Expense							
	Total Administration			178,855.10	254,560.00	201,011.45	-22,156.35	88.98%
	Total Equipment and Facilities			141,105.66	177,412.00	156,633.98	-15,528.32	90.09%
	Total Public Awareness			8,495.13	15,500.00	12,300.01	-3,804.88	69.07%
	Total Public Safety			108,272.59	176,569.00	129,758.00	-21,485.41	83.44%
	Total Watershed Management			82,083.65	118,909.00	88,039.24	-5,955.59	93.24%
	Total Expense			518,812.13	742,950.00	587,742.68	-68,930.55	88.27%
	Net Ordinary Income			220,294.50	9,500.00	146,132.32	74,162.18	150.75%
	Other Income/Expense							
	Other Income							
	Total Other Income			8,571.24	32,200.00	32,200.00	-23,628.76	26.62%
	Total Other Expense			10,883.60	26,700.00	20,025.00	-9,141.40	54.35%
	Net Other Income			-2,312.36	5,500.00	12,175.00	-14,487.36	-18.99%
	Net Income			217,982.14	15,000.00	158,307.32	59,674.82	137.7%

Committee Details



Income Details

			YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget	Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
Ordinary Income/Expense										
	Income									
	901 - Appropriations		648,650.00	648,650.00	0.00	100.0%	648,650.00	648,650.00	0.00	100.00%
	902 - Contribution from FirstLight		50,000.00	50,000.00	0.00	100.0%	50,000.00	50,000.00	0.00	100.00%
	903 - Interest		225.00	357.45	132.45	158.87%	300.00	432.45	132.45	144.15%
	911 - Miscellaneous Income		2,000.00	3,035.00	1,035.00	151.75%	2,000.00	3,035.00	1,035.00	151.75%
	912 - Contributions and Donations		28,000.00	35,064.18	7,064.18	125.23%	35,000.00	42,064.18	7,064.18	120.18%
	915 - Sponsorship -programs/activitie		4,000.00	1,000.00	-3,000.00	25.0%	12,500.00	9,500.00	-3,000.00	76.00%
	916 - Lake Patrol Services		0.00	0.00	0.00	0.0%	2,000.00	2,000.00	0.00	100.00%
	917 - Buoy Contract		1,000.00	1,000.00	0.00	100.0%	2,000.00	2,000.00	0.00	100.00%
	Total Income		733,875.00	739,106.63	5,231.63	100.71%	752,450.00	757,681.63	5,231.63	100.70%
	Gross Profit		733,875.00	739,106.63	5,231.63	100.71%	752,450.00	757,681.63	5,231.63	100.70%



Administration Expense Details

		YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget	Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
	Administration								
	100 • Executive Director - Wages	61,993.53	62,911.35	917.82	101.48%	82,658.00	83,575.82	917.82	101.11%
	101 • SS/Medi/CTUC	24,210.00	19,137.10	-5,072.90	79.05%	32,280.00	27,207.10	-5,072.90	84.29%
	101A • Workers Comp Insurance	6,086.00	4,043.00	-2,043.00	66.43%	6,086.00	4,043.00	-2,043.00	66.43%
	102 • Exec Dir - Fringe Benefits	9,813.01	10,305.52	492.51	105.02%	13,084.00	13,576.51	492.51	103.76%
	110 • Admin. Coordinator - Wages	22,964.99	20,107.36	-2,857.63	87.56%	30,620.00	27,762.37	-2,857.63	90.67%
	112 • Admin Cor - Fringe Benefits	8,636.99	9,685.29	1,048.30	112.14%	11,516.00	12,564.30	1,048.30	109.10%
	113 • Insurance	27,758.00	11,228.76	-16,529.24	40.45%	27,758.00	11,228.76	-16,529.24	40.45%
	114 • Telephone	2,250.00	2,631.56	381.56	116.96%	3,000.00	3,381.56	381.56	112.72%
	115 • Office Supplies	4,424.99	3,679.96	-745.03	83.16%	5,900.00	5,154.97	-745.03	87.37%
	116 • Postage	320.00	75.37	-244.63	23.55%	1,000.00	755.37	-244.63	75.54%
	117 • Audit	7,400.00	7,500.00	100.00	101.35%	7,400.00	7,500.00	100.00	101.35%
	118 • Professional Services	7,736.26	8,349.41	613.15	107.93%	10,315.00	10,928.15	613.15	105.94%
	119 • Bank and Service Fees	1,110.00	392.41	-717.59	35.35%	1,200.00	482.41	-717.59	40.20%
	121 • Expenses	750.01	586.45	-163.56	78.19%	1,000.00	836.44	-163.56	83.64%
	122 • Internet Access	787.50	1,605.07	817.57	203.82%	1,050.00	1,867.57	817.57	177.86%
	123 • Computer Hardware/Software	0.00	143.13	143.13	100.0%	0.00	143.13	143.13	100.00%
	124 • Technology Hardware & Services	2,250.00	3,953.19	1,703.19	175.7%	3,000.00	4,703.19	1,703.19	156.77%
	161 • Office Rent	12,520.17	12,520.17	0.00	100.0%	16,693.00	16,693.00	0.00	100.00%
	Total Administration	201,011.45	178,855.10	-22,156.35	88.98%	254,560.00	232,403.65	-22,156.35	91.30%



Equipment & Facilities Expense Details

	YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget	Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
Equipment and Facilities								
200 · Personnel - Wages	2,250.00	0.00	-2,250.00	0.0%	3,000.00	750.00	-2,250.00	25.00%
210 · Operations Manager - Wages	31,055.99	30,397.51	-658.48	97.88%	41,408.00	40,749.52	-658.48	98.41%
212 · Ops Mgr - Fringe Benefits	8,852.99	0.00	-8,852.99	0.0%	11,804.00	2,951.01	-8,852.99	25.00%
221 · Sherman Base - Repairs/Maint	2,250.00	370.36	-1,879.64	16.46%	3,000.00	1,120.36	-1,879.64	37.35%
222 · Utilities - electric	3,150.00	3,469.77	319.77	110.15%	4,200.00	4,519.77	319.77	107.61%
223 · Alarm System	750.01	88.15	-661.86	11.75%	1,000.00	338.14	-661.86	33.81%
224 · Maintenance Supplies	0.00	212.68	-212.68	0.0%	0.00	0.00	0.00	0.0%
226 · Work Boats	3,000.00	6,303.91	3,303.91	210.13%	6,500.00	9,803.91	3,303.91	150.83%
227 · Vehicle	2,624.99	263.28	-2,361.71	10.03%	3,500.00	1,138.29	-2,361.71	32.52%
228 · Dock and Trash Pick Up	1,000.00	0.00	-1,000.00	0.0%	1,000.00	0.00	-1,000.00	0.00%
231 · Buoy Maintenance	1,700.00	0.00	-1,700.00	0.0%	2,000.00	300.00	-1,700.00	15.00%
261 · Capital Replacement Fund	100,000.00	100,000.00	0.00	100.0%	100,000.00	100,000.00	0.00	100.00%
Total Equipment and Facilities	156,633.98	141,105.66	-15,528.32	90.09%	177,412.00	161,671.00	-15,741.00	91.13%



Public Awareness Expense Details

			YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget	Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
		Public Awareness								
		402 · PE Dir - Fringe Benefits	0.00	8.10	8.10	100.0%	0.00	8.10	8.10	100.00%
		413 · School Programs	1,000.00	0.00	-1,000.00	0.0%	1,000.00	0.00	-1,000.00	0.00%
		414 · Subscription services	3,000.01	2,560.42	-439.59	85.35%	4,000.00	3,560.41	-439.59	89.01%
		415 · Events and Displays	2,300.00	1,010.22	-1,289.78	43.92%	4,500.00	3,210.22	-1,289.78	71.34%
		417 · Fundraising	6,000.00	4,916.39	-1,083.61	81.94%	6,000.00	4,916.39	-1,083.61	81.94%
		Total Public Awareness	12,300.01	8,495.13	-3,804.88	69.07%	15,500.00	11,695.12	-3,804.88	75.45%



Public Safety Expense Details

		YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget		Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
	Public Safety									
	300 · Lake Patrol Wages - on water	58,727.00	40,978.97	-17,748.03	69.78%		81,237.00	63,488.97	-17,748.03	78.15%
	300A · Lake Patrol Wages - off lake	3,888.00	2,644.06	-1,243.94	68.01%		6,192.00	4,948.06	-1,243.94	79.91%
	300B · Lake Patrol Wages - Admin	8,702.00	19,301.98	10,599.98	221.81%		12,428.00	23,027.98	10,599.98	185.29%
	300C · Lake Patrol - Fringe Benefits	300.00	0.00	-300.00	0.0%		300.00	0.00	-300.00	0.00%
	311 · Boat Maintenance and Reimburse	11,790.00	12,684.02	894.02	107.58%		13,250.00	14,144.02	894.02	106.75%
	312 · Gas and Oil	17,322.00	20,634.25	3,312.25	119.12%		23,598.00	26,910.25	3,312.25	114.04%
	313 · Insurance	24,004.00	9,565.24	-14,438.76	39.85%		24,004.00	9,565.24	-14,438.76	39.85%
	314 · Training	1,125.00	0.00	-1,125.00	0.0%		5,750.00	4,625.00	-1,125.00	80.44%
	318 · Miscellaneous	700.00	657.32	-42.68	93.9%		1,000.00	957.32	-42.68	95.73%
	321 · Radio & Equipment	100.00	0.00	-100.00	0.0%		1,810.00	1,710.00	-100.00	94.48%
	322 · Uniforms	3,100.00	1,806.75	-1,293.25	58.28%		5,000.00	3,706.75	-1,293.25	74.14%
	324 · CLAMP Services - Fireworks	0.00	0.00	0.00	0.0%		2,000.00	2,000.00	0.00	100.00%
	Total Public Safety	129,758.00	108,272.59	-21,485.41	83.44%		176,569.00	155,083.59	-21,485.41	87.83%



Watershed Management Expense Details

		YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget	Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
Watershed Management									
	500 · WM - Personnel Wages						0.00	0.00	0.00%
	500A · Director of Ecology Wage	50,310.00	49,858.56	-451.44	99.1%	67,080.00	66,628.56	-451.44	99.33%
	Total 500 · WM - Personnel Wages	50,310.00	49,858.56	-451.44	99.1%	67,080.00	66,628.56	-451.44	99.33%
	502 · Dir. Ecology - Fringe	9,359.24	9,913.72	554.48	105.92%	12,479.00	13,033.48	554.48	104.44%
	511 · Lake and Stream Monitoring	14,600.00	12,835.00	-1,765.00	87.91%	18,600.00	16,835.00	-1,765.00	90.51%
	512 · E-Coli Bacteria Testing	2,000.00	1,325.00	-675.00	66.25%	2,000.00	1,325.00	-675.00	66.25%
	513 · Cynobacteria testing (BG Algae)	2,000.00	0.00	-2,000.00	0.0%	2,000.00	0.00	-2,000.00	0.00%
	514 · Travel	2,250.00	6,102.64	3,852.64	271.23%	3,000.00	6,852.64	3,852.64	228.42%
	515 · Equipment and Supplies	20.00	28.73	8.73	143.65%	2,500.00	2,508.73	8.73	100.35%
	521 · Shoreline Cleanup	0.00	0.00	0.00	0.0%	3,750.00	3,750.00	0.00	100.00%
	531 · Professional Development	5,500.00	2,020.00	-3,480.00	36.73%	5,500.00	2,020.00	-3,480.00	36.73%
	532 · Engineering and Consulting	1,000.00	0.00	-1,000.00	0.0%	1,000.00	0.00	-1,000.00	0.00%
	551 · Triploid Grass Carp Program	1,000.00	0.00	-1,000.00	0.0%	1,000.00	0.00	-1,000.00	0.00%
	Total Watershed Management	88,039.24	82,083.65	-5,955.59	93.24%	118,909.00	112,953.41	-5,955.59	94.99%



Other (Restricted Grants) Income/Expense Details

	YTD Budget	Jul - Mar 23 Actuals	O/U YTD Budget	% of YTD Budget	Annual Budget	FY Forecast	O/U FY Budget	% of FY Budget
Other Income/Expense								
Other Income								
Income Restricted/Grants								
9000 · Contributions - Restrict/Unbugt								
900-14A · CLERC _ Education	5,500.00	0.00	-5,500.00	0.0%	5,500.00	0.00	-5,500.00	0%
900-22A · Public Safety - Kettering Found		10,000.00				10,000.00	10,000.00	100%
Total 9000 · Contributions - Restrict/Unbugt	5,500.00	10,000.00	4,500.00	181.82%	5,500.00	10,000.00	4,500.00	181.82%
9200 · Grant Income - Unbudgeted								
900-21B · DEEP AIS (Lake Steward)	26,700.00	-673.90	-27,373.90	-2.52%	26,700.00	-673.90	-27,373.90	-3%
Total 9200 · Grant Income - Unbudgeted	26,700.00	-673.90	-27,373.90	-2.52%	26,700.00	0.00	0.00	0%
9400 · Assigned Income								
900-20A · HMS Foundation Trust	-754.86	-754.86			-754.86			
Total 9400 · Assigned Income	-754.86	-754.86			-754.86			
Total Income Restricted/Grants	32,200.00	8,571.24	-23,628.76	26.62%	32,200.00	10,000.00	-22,200.00	31.06%
Total Other Income	32,200.00	8,571.24	-23,628.76	26.62%	32,200.00	10,000.00	-22,200.00	31.06%
Other Expense								
Expense Restricted/Grants								
8200 · Grants Expense								
800-21B · DEEP AIS (Lake Steward)	20,025.00	10,883.60	-9,141.40	54.35%	26,700.00	17,558.60	-9,141.40	65.76%
Total 8200 · Grants Expense	20,025.00	10,883.60	-9,141.40	54.35%	26,700.00	17,558.60	-9,141.40	65.76%
Total Expense Restricted/Grants	20,025.00	10,883.60	-9,141.40	54.35%	26,700.00	17,558.60	-9,141.40	65.76%
Total Other Expense	20,025.00	10,883.60	-9,141.40	54.35%	26,700.00	17,558.60	-9,141.40	65.76%
Net Other Income	12,175.00	-2,312.36	-14,487.36	-18.99%	5,500.00	-7,558.60	-13,058.60	-137.43%
Net Income	158,307.32	217,982.14	59,674.82	137.7%	15,000.00	76,316.26	61,316.26	508.78%



Capital Summary for Fiscal Year 2022/2023

Capital Summary for Fiscal Year 2022/2023						
Opening Balance as of July 1, 2022						\$223,514
Appropriations						
	Annual Capital Appropriation		Oct	\$100,000		
	Supplemental Capital Appropriation		Feb	\$10,000		
	Total Appropriations					\$110,000
Capital Approved Expenditures						
	AED Device (\$1,500 - Jun)		Jul	(\$1,491)		
	Admin Laptop (\$1,550 - Dec)		Jan	(\$1,578)		
	FLIR System (\$15,000 - Feb)					
	Total Expenditures					(\$3,070)
Closing Balance as of March 31, 2023						\$330,444
Items is () show amount & when CLA Board approved the expenditure						

**Restricted and Assigned Fund Balances
February 28, 2023**

Restricted

Education Fund	\$21,592
Zebra Mussel Projects	\$10,000
Watershed Projects	8,329
Decontamination Program	762
Total Restricted	\$40,683

Assigned

HMS Initiatives	\$18,075
Buffer Garden	1,984
Total Assigned	\$20,059

Discussion on 3/16/23

1. Education Fund Programs

- a. From 2007 & 2008 Fundraisers
- b. Funds being used annually by Public Awareness Committee
- c. Identified use of funds – new custom printed eyeglass cloth, Eagle Scout project signage at Danbury Town Beach and a drone.

2. Zebra Mussel Projects

- a. New boat launch signs
- b. Lake Steward uniforms
- c. Educational Hand-outs

3. Watershed Projects

- a. Includes 8K grant, grant donor has agreed to designate this donation for the purchase of a new science boat.

4. Decontamination Project

- a. Grant donor has agreed to new use for funds – ZM tow net.

5. Buffer Garden

- a. Funds to be used for Sand Island Restoration

6. HMS Initiatives – discussed use of funds–

- a. Balance of costs for Seed Packets \$800 - DONE
- b. Tablet for Science Boat \$1650
- c. Sonar Unit for Science Boat \$750 – DONE
- d. Additional water testing costs – NOT NEEDED
- e. New water probe accessories \$725 – ORDERED
- f. Lake Maps - \$800
- g. Grass Carp Exclosure - \$1000 – COVERED BY FL GRANT
- h. Tablets for Patrol Boats - \$4,950
- i. New signage for ARK - \$600
- j. CLA Branded Apparel for employees - \$1500
- k. Sent to Public Safety for discussion and more information
 - i. PWC vests - \$1000
 - ii. Ballistic vests for Patrol?



CANDLEWOOD LAKE AUTHORITY

Member Municipalities: *Brookfield • Danbury • New Fairfield • New Milford • Sherman*

PO BOX 37 • SHERMAN, CT 06784 • P (860) 354-6928 • F (860) 350-5611

J. Neil Stalter

Director of Ecology and Environmental Education

Candlewood Lake Authority

Re: April Monthly Report

Date: 4/13/2022

- We have established a relationship with the lab at UCONN Storrs to analyze our Water Quality samples this year. We're ironing out some details logistics-wise, but this seems like a really excellent fit for us!
 - Based on the quote, the testing will likely be less expensive than it was at private labs.
 - They seem willing and able to increase their testing capacity next year to accommodate our nutrient budget project, so we will be able to work with them on planning that this year.
- I've ordered a few pieces of water quality monitoring equipment that will make our work more efficient and better this year. All paid through generous donations and the watershed budget.
- Our side scan sonar is installed and ready to look for plants this year! Thanks to Michael for getting that in and installing it for us.
- DEEP Fisheries let me know that they are planning a pilot carp removal project at the end of April (26th-28th).
 - They want to assess their strategy for removal to see if it would be effective and to gather some preliminary data on the carp if any are successfully caught. The removal would be done by using a net to block a cove and using electrofishing to corral fish in a corner of the cove and another net to catch them and remove any grass carp.
 - We have asked and they agreed to cap the initial removal at 150 fish. This would be less than 2% of the total fish stocked in the lake.
 - I will be joining them for at least one day to assess how it goes. Another removal would not be scheduled until this fall at the earliest.

- Our enclosure project is moving forward, and we have a meeting with DEEP Fisheries and Boating, FirstLight, and NEAR for the morning of the 18th. Everyone is very enthusiastic about the project, and all the roadblocks are cleared – now we’re just planning.
 - We are planning to be able to install them in May, thanks to funding provided through FirstLight’s grant program.
- We have begun hiring and planning for this year’s Lake Steward Program.
 - We will have a few folks back but will be hiring a good number of new stewards. If you know of anyone who might be interested, please let them know the postings are on our website!
 - We are still waiting to hear back on the reimbursement for the end of last year’s program, as well as the starting funds for this year’s program.
- We are working with KatArt on designs for a sign describing the Eagle Scout buffer garden project in Danbury Town Park.

- We will also work with them this week on designing and printing new signage for the boat launches expressing the new Zebra Mussel information in Candlewood Lake.



- FERC submitted an approval and modifications for the proposed new recreation management plan submitted by FirstLight.
 - Our main contention was that the flyover boat counts should remain a part of the responsibility of the licensee, and FERC agreed, requiring those be added back into the plan.
- Mark and I attended the FirstLight technical committee meeting where the planned shallow drawdown for next year was discussed, along with some planning for plant monitoring this season.