



CANDLEWOOD LAKE AUTHORITY

Member Municipalities: Brookfield • Danbury • New Fairfield • New Milford • Sherman

PO BOX 37 • SHERMAN, CT 06784 • P (860) 354-6928 • F (860) 350-5611

Minutes of Regular Meeting March 11, 2020

Attending:

P. Schaer (phone) Sherman

J. Main (phone) New Fairfield

B. Licht (phone) New Fairfield

M. Gaffey (phone) Brookfield

J. Murphy Brookfield (arrived at 7:35pm)

W. Lohan Brookfield

C. Robinson (phone) Danbury

M. Toussaint (phone) New Milford

S. Kluge (phone) New Milford

J. Wodarski New Milford

M. Howarth, Executive Director

J. Neil Stalter, Director of Ecology and Environmental Education

J. Usher, CLA Administrative Coordinator

Recorder: J. Usher

Guests: One

Absent:

D. Cushnie Sherman

J. Archer New Fairfield

D. Rosemark Danbury

E. Siergiej Danbury

Chairman, Phyllis Schaer called the regular meeting of the Candlewood Lake Authority to order at 7:33pm at Brookfield Town Hall Brookfield, CT.

Public Comment:

None

Guest speaker, Larry Marsicano, AER was postponed.

Consent Agenda

Ms. Schaer pulled the February 19th meeting minutes out of the consent agenda. Chris Robinson had a correction. *Bill Lohan made a motion to approve the February 19th meeting minutes with the following revision: Chris Robinson opposed the vote to send the letter regarding "Notice of Dock Filing – Process Summary" dated 2/8/20 to the town CEO's (p. 4). The motion was seconded by Jerry Murphy with all voting in favor, except Joe Wodarski and Marianne Gaffey who abstained.*

The Chairman's report is not available as this time and is not included in the consent agenda.

Mr. Lohan made a motion to approve the Executive Director and Director of Ecology and Environmental Education reports from the consent agenda, seconded by Marianne Gaffey with all voting in favor.

Candlewood Lake Authority Marine Patrol

Joe Wodarski updated the delegates. He spoke to Chief Ron Barnard today. There is a shortage of funding for the CLAMP. This will be addressed in the Treasurer's report.

Vice-Chairman's Report: Vice Chairman, Mark Toussaint

Mark Toussaint said there was nothing to report.

Treasurer's Report:

Bill Lohan summarized the P&L Budget vs Actual YTD February 2020 report for the delegates.

There are six items which require adjustments totaling \$2,480.16 (see attached CLA Budget Funds Transfer sheet).

Mr. Lohan made a motion to approve these 6 budget transfers dated March 10, 2020, totaling \$2,480.16. Mr. Murphy seconded the motion with all voting in favor.

Mr. Lohan made a motion to approve the P&L Budget vs Actual YTD February 2020 report seconded by Steve Kluge, with all voting all in favor.

Lake Patrol wages on-water has a projected \$6,600 shortfall through year-end. *Mr. Lohan made a motion that we transfer \$6,600 from Unassigned Surplus to Line 300 Lake Patrol – Wages On Water, seconded by Mr. Murphy, with all voting in favor.*

COMMITTEE REPORTS

Public Safety Committee:

No report.

Equipment/Facilities Committee:

No report.

Public Awareness Committee:

No report.

Watershed Management Committee:

No report.

OLD BUSINESS

Ms. Schaer discussed the Operations Manager position new hire. She has appointed Bill Licht as Chair of the HR Ad-Hoc Committee and thanked him and the other committee members for their hard work.

Ms. Schaer made a motion to go into Executive Session to discuss the search progress on the candidate for the Operations Manager Position. seconded by Mr. Murphy with all voting in favor. The guest left the room, the recorder was turned off, and the 10 delegates; (3 in Brookfield Town Hall, and 7 via teleconference) as well as the CLA staff (Mr. Howarth, Mr. Stalter and Ms. Usher) went into Executive Session at 7:49pm.

At 8:03pm, they came out of Executive Session. No minutes or notes were taken during Executive Session.

Ms. Schaer made a motion to offer the Operations Manager position to the candidate recommended by the HR Committee, who was endorsed by the Executive Committee, as discussed in the Executive Session. Ms. Gaffey seconded the motion with all voting in favor.

ADJOURN

Ms. Schaer made a motion to adjourn, seconded by Mr. Wodarski with all voting in favor.

The meeting adjourned at 8:15pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Marianne Gaffey / JU".

Marianne Gaffey, Secretary
Jeannine Usher, Administrative Coordinator
r/b/mh/ps

***These minutes are not considered official until they have been approved at
The next regularly scheduled meeting of the Candlewood Lake Authority.***



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March 11, 2020
Executive Director
Mark Howarth

Monthly Report

- **2020/2021 Budget:**
 - We have completed the process of presenting our budget to the towns.
 - We presented to Sherman on February 22nd and then to New Milford on March 2nd.
- **Spring Preparations:**
 - **Buoy Improvements**
 - We are making modifications to a number of our existing marker boys to improve their ballast setup and performance.
 - Gilman Corp is making those changes for us and will return them to us for the start of our season.
 - Any necessary repairs to the lettering and graphics will also be done while they are at the factory.
 - **Sherman Office:**
 - We are making preparations for a dumpster at the Sherman Base so that we can clean up debris and items that have accumulated there, including many buoys that are being replaced this year because they are no longer able to be used. We also plan to get rid of things that we no longer need to keep that have accumulated inside the building and outbuildings.
- **Operations Manager Position**
 - We interviewed a number of candidates for the Operations Manager position with the CLA HR Committee.
 - The HR Committee is working towards a decision on a candidate. Once done, they plan to present that to the Executive Committee and then CLA Board for final approval.
- **Patrol Boat Update**
 - Doug Cushnie and I went to visit the Steiger Craft factory in Long Island this week.
 - We were given a tour of their operation and shown how they build their boats and saw a number of boats in various stages of completion.
 - We learned a great deal about their construction processes and possible configurations and options as we continue to research which boat manufacturer produces the boat that should be the best fit for our Patrol's use and needs.
- **IT Upgrade**
 - We have been looking into necessary IT systems upgrades for our New Milford office and have been comparing options.
 - We are nearing the end of this process and hope to be able to make a final determination as to the best system for our needs, shortly.



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J. Neil Stalter

Director of Ecology and Environmental Education

Candlewood Lake Authority

Re: March Meeting: Monthly Report

Date: 3/11/2020

- Steve Kluge and I led the first Lake Management Plan Subcommittee meeting on February 26th, 2020. The meeting was very productive, and was attended by 3/5 towns, and DEEP.
 - Steve and I now feel comfortable moving forward with the representatives on crafting each section of the LMP. We have a finalized version of the outline and have begun work on the beginning sections internally. We will loop in stakeholders as needed as we tackle issues in the LMP, and will keep the board abreast of any updates, progress, future meetings, and developments.
 - Each Stakeholder was able to ask questions about the document and the topics, and all left the meeting feeling confident that it was a thorough and useful plan.
 - I am continuing to synthesize all of our raw water quality monitoring data for use in this process.
- Wrote and submitted our comments to FERC regarding the ongoing dock application at Candlewood Isle, as well as the motion to intervene in this process. Both are attached to this report for your reference and are posted on the FERC docket for public reference as well.
 - Have reviewed all the submissions being posted to the FERC docket, and happy to discuss with anyone who has questions.
- We have received the final water quality monitoring report for 2019 from AER, and I have conducted my review. Generally, it was a good water quality year with very few incidences of blue green algae blooms or concerning measurements. I look forward to AER's presentation.
 - The full reporting and presentation will be brought in-house starting for the 2020 monitoring.

- I visited a 5th Grade Girl Scout Troop in Brookfield and we had a great afternoon with the EnviroScape and talking about how pollution gets into the lake through stormwater in the watershed! We hope to continue to work with them on possible volunteer opportunities.



- Created a basic GIS map for the Sherman Volunteer Fire Department to provide to emergency dispatch operators so they know municipal boundaries and some Candlewood Lake Landmarks to use when trying to dispatch response to on-lake emergencies.
- Working with a student from NF High School to set up a SEE project for her in the late spring/early summer/
- Working with Mark H. and the Public Awareness Committee to create new and exciting initiatives for 2020.
 - We are particularly excited about our “Not Wanted” campaign idea, and Mark and I are working on incorporating that into our events and branding this year.
- Submitted our signed contract with CAES for the 2018/2019 weed monitoring, and we expect to receive that draft report in the coming weeks.
- Special thank you to Steve K. for revamping our weed sampling rake for use during our boat ramp monitoring program for 2020.



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To: Kimberly Bose, Secretary
Federal Energy Regulatory Commission
888 First Street N.E., Mail Code PJ-12.1
Washington, DC 20426

**Candlewood Lake Authority Comments in Response to FirstLight CT Housatonic LLC's
Submitted "Response to FERC Additional Information Request issued December 12, 2019
with regard to request of Non-Project Use of Project Lands"**

Project Number: 2576-187

03/02/2020

The Candlewood Lake Authority has had the opportunity to review the recently submitted "Response to FERC Additional Information Request issued December 12, 2019 with regard to request of Non-Project Use of Project Lands" submitted by FirstLight CT Housatonic LLC (FirstLight) on January 24th, 2020. We have also reviewed all of the comments submitted from individuals on the docket in regard to this application. Having completed this review, we have a few additional comments and questions we would like to pose to the Federal Energy Regulatory Commission (FERC) regarding how this process will proceed and how a decision will be made.

- 1) We are requesting clarification on whether the individual deeded rights of multiple inland homeowners are being exercised to give justification for the addition of these community docks, or if it is just one property (the "Tennis Courts Property") with a single deeded right that's being used as grounds for the addition of the community docks.
- 2) Our ongoing concern is that, based on our understating, the number of unexercised deeded rights in lake communities surrounding Candlewood Lake is currently unknown. We feel that that information is critical to making an informed decision on this application, because of its potential impact on future applications.

- 3) We want to voice our support for the Candlewood Isle Community's request to replace the moorings at the "clubhouse location" with boat slips.

Respectfully submitted,

CANDLEWOOD LAKE AUTHORITY

A handwritten signature in black ink, appearing to read 'M. Howarth', written over a large, stylized circular scribble.

Mark Howarth
Executive Director
/JNS

present to the FERC information identifying the immediate and potential recreational and public safety impact of this proceeding and would like to be notified of any related hearings.

The CLA requests that the Official Service List be maintained to read as follows:

Candlewood Lake Authority
Mr. Mark Howarth, Executive Director
P.O. Box 37
Sherman, CT 06784
executivedirector@candlewoodlakeauthority.org

Electronic and hardcopy service are preferred.

Description of Movant and Grounds for Intervention

The Candlewood Lake Authority is a quasi-governmental entity authorized by the Connecticut General Statute, Section 7-151a, et seq. and Connecticut Special Act 05-10 Approved July 5, 2005. The Candlewood Lake Authority provides lake, shoreline, and watershed management to foster the preservation and enhancement of recreational, economic, scenic, public safety and environmental values of Candlewood lake for the City of Danbury and the Towns of Brookfield, New Fairfield, New Milford, and Sherman in cooperation with the State of Connecticut and the project owner for the Housatonic River Project, which includes the Rocky River Development (i.e. Candlewood Lake, FERC Project No. p-2576). The Project Owner is currently FirstLight Hydro Generating Company.

The Board of the Candlewood lake Authority is comprised of appointed delegates from each municipality bordering on Candlewood Lake. The delegates voluntarily serve terms of three years. Three delegates are appointed by each of the Chief Elected Officials from Brookfield, Danbury, New Fairfield, New Milford, and Sherman. Each delegate attends meetings and works in committees to advance the mission of the CLA. Standing committees include Executive, Finance, Equipment and Facilities, Public Safety, Public Awareness, and Watershed. There are several subcommittees and ad hoc committees. The Candlewood Lake Authority is partially financed through contributions from the member municipalities.

Conclusion

Based on its interest in representing and protecting the safety of the public, consumers, users and residents abutting and in the environs of Candlewood Lake, the movant respectfully requests that this motion to intervene as a party to the preceding Document No. P-2576-187 be granted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'm. howarth', written over a circular stamp or seal.

Candlewood Lake Authority
Mark Howarth, Executive Director

